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| **DATE:** |  |
| **TIME:** |  |
| **LOCATION:** |  |

 **ACTIONS & AGENDA SCHOOL COUNCIL MEETING**

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| **ATTENDEES PRESENT** | | | **Next Meeting of**  **Development Committee:**  **Finance Committee:**  **Sacrament Formation Committee:**  **Facilities Planning Committee**  **Student Life Committee**  **Curriculum and Instruction Committee:**  **School Council Advisory Committee:**  **November 17 at 6pm: action items for tuition, early registration and recruitment, Catholic Schools week**  **Home and School: September?**  **Wunderfall meeting:** | |
| **PRINT NAME** | **SIGNATURE** | **TITLE** |
| Amy Allen |  | Principal/Chair |
| Sam Dunn |  | Development |
| John Collard |  | Facilities/Finance |
| Jim/Christi Glover |  | Finance/Student Life |
| Janet Collard |  | Secretary |
| Kevin Dohanich |  | Finance |
| Dulce Trujillo |  | Faith/Sacrament Formation |
| Rosa Santesqoy |  | Student Life |
| Jen Billodeaux |  | Student Life/Fundraising |
| Jim Tucker |  | Facilities/Development |
| Anya Tucker |  | Curriculum and Instruction |
| Dr. Klassen |  | Superintendent |
| Father Mark |  | Pastor |
| Father Dan Dower |  | EV, Education |
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| **MEETING CONTENT** | | |  |  |
| **AGENDA** | **ACTIONS** | | **Actions needed before September 6** | **Date Completed and Presented** |
| 6-6:10 | Opening Prayer and Power Point Overview of State of School | | Vote on print materials as well as electronic |  |
| 6:10-6:15 | Introduction of new organizational structure by Amy (Where do I fit in? What is my call and how do I answer it) Introduction of People | | Send pics to Melinda for a chart to distribute |  |
| 6:15-6:25 | Introduction to read of ByLaws and Strategic Plan for Home and School and School Council | | Read all plans and write Bylaws for your committee area with job descriptions for positions and needs. |  |
| 6:25-6:35 | Kevin Dohanich on MFS and the process that Finance subcommittee began yesterday by creating bylaws and determining SOP Needs\* handout | | Determine SOP needs and get template to administrative team member for completion back to you for first read by September 15 |  |
| 6:35-6:45 | John Collard review of state of school | |  |  |
| 6:45-6:50 | Introduction to website materials | | Peruse materials |  |
| 6:50-7:00 | Break out groups to discuss and have input | |  |  |
| 7:00 | Dismissal | |  |  |
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| **NOTES** | | |  |  |
| [Image result for quotes on change management](http://www.google.com/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwi7mquDn93OAhWCGB4KHRDAAEUQjRwIBw&url=http://quotesgram.com/change-management-quotes-quotations/&psig=AFQjCNF74rM4g9PZpsCdIKqhXJK1lI4r6w&ust=1472237717111766) | | |  |  |

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| **SUBMITTED BY:** | Amy Allen | **APPROVED BY:** |  |