

REQUIRED ADULT SERVICE HOURS FAMILY WORKSHEET

As part of the tuition contract with St. Mary's Catholic School, each family is required to serve at least TWENTY-FIVE (25) adult service hours. These hours must consist of a minimum of FIVE (5) hours with qualified Wunderfall activities. The remaining TWENTY (20) hours may be served through any of the other suggested volunteer areas. Each family is obligated to pay as a Tuition Obligation the sum of \$20.00 for each service hour not completed during the school year. All required hours must be served by the Spring BBQ (hours must be recorded by the Monday after the BBQ) or any uncompleted hours will appear on your May tuition statement. **UNCOMPLETED HOURS MUST BE PAID BY MAY 5 OR A LATE FEE WILL BE ASSESSED. UNCOMPLETED HOURS CAN BE WORKED UNTIL THE LAST DAY OF SCHOOL FOR REIMBURSEMENT.** It is the duty of each family to keep a record and log-in all hours served on the school check-in machine in the office foyer area. **If there is a question about hours served, committee/event coordinators or school faculty/staff may be asked to verify hours served,** but it is the responsibility of the family to log-in hours served for credit. Office staff is available to assist if questions arise. This worksheet below may be used to keep track of service hours until they can be recorded in the school office.

FAMILY NAME: _____

DATE	EVENT/PROJECT/ACTIVITY	HOURS